



ECHS Faculty Orientation

EGN Campus
Fall 2023

Welcome!

Agenda

- **Introductions**
- **Explanation of HSP Roles**
 - **Enrollment & Partnerships**
 - **Academic Success**
- **Student Resources**
- **Tips for Success**
- **Questions**
- **Contact Information**

Introductions

High School Programs (HSP) Liaisons



Adriana Lopez
Enrollment & Partnerships Coordinator



Devon Miller
Academic Success Manager



Sabrina Zertuche
Career Programs Coordinator



Colleen King
Career Programs Coordinator

Introductions

Colorado River Collegiate Academy (CRCA)



Martin Conrardy
Principal



Tiffany Jimenez
Counselor



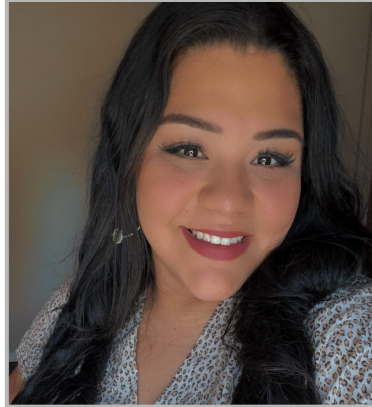
Joshua Gordon
College Access Specialist

Introductions

Elgin Early College High School



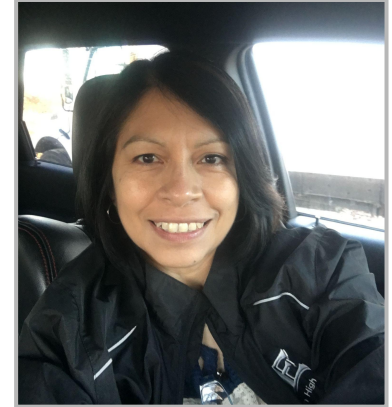
Robert Block
Director of CCMR



Bianca Villarreal
Dual Credit Coordinator



Randall Orris
ECHS/P-Tech Counselor



Michelle Howerton
ECHS Administrative Asst

Introductions

Manor Early College High School (MECHS)



Dr. Alimé Sadikova
Principal



Samantha Kanzler
Academic Dean/AP Coordinator



Dr. Melanie Henson
Assistant Principal



Hai Pham
Counselor

Introductions

EGN Faculty

- **Name**
- **Department**
- **New/Returning to EGN**

Explanation of HSP Roles

Enrollment & Partnerships

- Process student enrollment documents
- Facilitate batch enrollment into courses assigned by counselor
- Work with campus manager to assign classrooms to courses
- Provide ongoing support to ACC faculty, high school partners, and students

WHEN TO REACH OUT: Registration/logistical issues

Explanation of HSP Roles

Academic Success:

- Provide advising support where needed
- Monitor student progress
 - SAP Advising
 - Midterm Advising
 - 10/12, 10/13, 10/19: CRCA
 - 10/17, 10/18, 10/19, 10/26: Manor ECHS
 - 10/17: Elgin ECHS
 - Withdrawal Advising
 - Faculty Check-ins
- Connect students with resources
- Respond to academic alerts

WHEN TO REACH OUT: Student success/advising issues

Resources

Tutoring:

- Available online (24/7!) and in-person at any campus
- Tutoring schedules and online tutoring access: [Tutoring](#)

Academic Coaching:

- Provide one-on-one academic skill support (time management, note taking, goal setting, test taking, etc.)
- Resources available on website: [Academic Coaching Resources](#)

Library Services:

- 24/7 assistance for students
- Great resource for students who may need books other than textbooks (for a book report, for example)

Student Accessibility Services (SAS):

- Students requesting accommodations must apply at this link: [SAS Info & Application](#)
- Questions about accommodations? Contact SAS (sas@austincc.edu)!

Tips for Success

Reach out early, if possible:

- The sooner we know a student is struggling, the sooner we can help them get back on track!
- We encourage all students to be the primary communicator with their professors, but we are here to provide additional nudges and support as needed

You can contact us when...

- A student is missing class and has not contacted you
- A student is falling behind on assignments
- A student is failing tests
- A student is at risk of failing the course
- A student is disengaged or you have other concerns regarding their behavior
- You have recommendations for how we can better support student(s) in your course
- You have noticed a trend in students' progress that you think we can assist with
- You just want to give some kudos about your students 😊

Tips for Success

FERPA:

- Who you can share student info with:
 - HSP liaisons
 - High school contacts
- Who you should not share info with:
 - Parents or guardians

If you have questions, ask, ask, ask!:

- We are here to support you **and** your students, so please let us know if you run into any issues or have any questions – if we don't know the answer, we'll find someone who does!

Have fun 😁

- Our students are excited to be in these programs and to learn from you, and we hope you're excited to learn from them, too!

Quiz Time!

Questions??

Contact Information

High School Programs:

- **Devon Miller:** devon.miller@austincc.edu
- **Adriana Lopez:** adriana.lopez@austincc.edu
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CRCA:

- **Tiffany Jimenez:** tijimenez@bisdtx.org
- **Joshua Gordon:** jgordon@bisdtx.org
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Manor ECHS:

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